



Regular Board Meeting

Members Present: David Caccamise, Sylvester Cleary, Amy Drozdziel, Mervin Fry, Michael LoManto, Michelle Merritt, Carol Woodward

Absent: None

Administration Present: Renee Garrett – Superintendent, Daniel Grande – MS/HS Principal, Lindsay Marcinelli – Elementary Principal, Jennifer Fitzgerald – District Treasurer

Absent: None

District Clerk: Kristin Irwin

Other: Sandra Muck, Nick Weith

Call to Order

Carol Woodward opened the meeting in the high school library at 5:30 pm.

Presentations

Sandra Muck gave her Claims Auditor Report.

Claims Auditor
Presentation

Approval of Agenda

Michael LoManto made the motion, seconded by Merv Fry to approve the agenda.

Agenda Approved

All voted

Public Comment (Please limit comments to five minutes per person)

Public
Comment

No

Supervisory Reports

Supervisory
Reports

Lindsay Marcinelli stated how thankful she is for her entire staff in the elementary building. Lindsay stated that the school would not be open without the dedication and commitment of every single staff member. Lindsay reported that the elementary will start to do virtual learning on Wednesdays. Lindsay stated that it is going to be developmentally appropriate; it may look different in kindergarten than it does in sixth grade. Lindsay stated that letters will be going home about Wednesday classes.

Dan Grande reported that he is pleased as well with the entire staff in the high school. Dan stated that they are going above and beyond with their efforts and dedication. Dan reported that the MS/HS has been working on a model to go virtual on Wednesdays with a tentative start date of January 20th.



Nick Weith reported the cafeteria staff has done a great job transitioning into this year with having to pack breakfast to send to classrooms and meals to send home for remote learning days. Nick stated that a cafeteria is like any part of a school where it can be a source of education, especially in healthy habits. Nick reported that the USDA has extended free meals for all students due to the COVID-19 pandemic until the end of the 2020-2021 school year.

Written reports were received from the Athletics, Technology, Building and Grounds, and Transportation Department.

Board Reports

Board Reports

President

Carol congratulated our very own Sylvester on being named as the President of the NYS Caucus of Black School Board Members. Carol stated he is also the NYSSBA Board of Directors for the length of his Caucus presidential term. Carol stated what a great honor and on behalf of the Board of Education, she congratulated Syl.

Carol Woodward reminded the Board of the following dates:

January Board Workshop on January 23, 2021 9am – noon via zoom
and to give her any suggestions.

Budget Workshop on January 28, 2021 at 5:30pm via zoom.

BOCES Annual Meeting Date on April 14, 2021.

BOCES Component Vote Date on April 20, 2021 at 5:30pm.

Committees

Sylvester Cleary reported that the board will need to look for someone to take over his legislative advocacy coming from NYSSBA.

Amy Drozdziel reported that there are two proposed policies on the agenda. Policy #3520- Extraordinary Circumstances, and Policy #5670- Records Management.

Superintendent

Renee Garrett reported about the Capital Outlay Projects taking place. Renee stated that 14 rooms in the elementary have started the process of new ceiling grid work tile and energy efficient lighting. Renee reported that she has been working with Chautauqua County Department of Health regarding COVID-19.

Discussion Items



Discussions took place regarding the Senior Exit Interviews.

There was no discussion regarding the policies on the agenda for first readings: #3520, #5670

Old Business

None

New Business Consent Agenda

Amy Drozdziel made the motion, seconded by David Caccamise, upon recommendation of the Superintendent to approve agenda items A-D.

A. Meeting Minutes

- 1) Approve the Board of Education Regular Meeting Minutes of December 3, 2020.

December Minutes Approved

B. Financial Items

- 1) Treasurer's Report – November 2020 for all funds.
- 2) Warrant Summary Report and Claims Auditor Report - December
- 3) Extra-Curricular Report – November
- 4) Purchases

Treasurer's Reports November 2020 Approved
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Warrant Summary & Claims Auditor Report – Dec 2020 Approved
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Extra-Curricular Report November 2020 Approved
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Purchases Approved

CDW-G – Dell Chromebook 3100-11.6"-Celeron N4020 – \$16,500.00
CDW-G – Google Chrome Management Console License – \$ 1,499.40

C. Personnel

- 1) Elimination of one-part time 10-month Bus Driver position effective November 30, 2020. The Board of Education has determined Daniel Egan shall be placed on the layoff list effective November 30, 2020 for a period of one (1) year until November 29, 2021.
- 2) Approve Daniel Egan, who is on the layoff list as a Bus Driver, is being recalled to a part time 10-month position effective December 7, 2020.
- 3) Approve the following change in work hours for the Transportation personnel
- 4) Extend the appointment made of Genevieve VanZile, as an uncertified substitute for the Social Studies position that has not been filled, through an anticipated ending date of June 30, 2021, or until certified teacher is found.

Elimination D. Egan One Part Time 10 month Bus Driver Approved Effective 11/30/20
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D. Egan Recalled Bus Driver Effective 12/7/20
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Transportation Personnel Work Hours Approved

G. VanZile Uncertified Substitute Through 6/30/21
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- 5) Approve the Superintendent entering into a contract with James Knoop, Director of Facilities, effective December 3, 2020 – June 30, 2023.
- 6) Approve the request of Simone Klubek for unpaid child rearing leave beginning December 1, 2020 for the remainder of the 2020-2021 school year.
- 7) Approve the following unpaid leave:

Matthew Rozewicz- (.5) 11/24/2020, (.5) 11/30/2020
- 8) Approve the following substitute cleaners:

Christine Bowker- effective 12/19/2020
Meranda Heim- effective 12/19/2020
Kris Richter- effective 12/19/2020
Lenora Weise- effective 1/8/2021
Anita Stewart- effective 1/8/2021
Cindy Spears- effective 1/8/2021
Sara Botticello – effective 1/8/2021
Terry O'Connor- effective 1/8/2021
- 9) Approve the following substitutes:

Alissa Perkul – uncertified teacher – effective 1/8/2021
Aidan VanSlycke – uncertified teacher – effective 12/22/2020
Brianna Price – certified teacher – effective 12/21/2020
Tyler Dakin – floater monitor aide – effective 12/21/2020
Daniel Egan – bus driver – effective 11/30/2020
Vanessa Zeller – floater monitor aide – 3/20/2021
- 10) Approve Daniel Egan, who has successfully completed his 6-month probationary period, to a permanent 10-month part time bus driver position effective May 12, 2020.
- 11) The Forestville Board of Education hereby appoints, Lindsay Marcinelli to the position of Elementary Principal in the tenure area of “Building Principal” effective December 29, 2020.
- 12) Accept the retirement resignation with regrets, of Vanessa Zeller, Office Assistant effective March 19, 2021. She has been employed by the District for a little over 29 years. Mrs. Zeller will remain on the substitute list as a floater monitor aide.
- 13) Accept the resignation of Rachel Elersic-Henry, Social Studies Teacher effective December 14, 2020.
- 14) Appoint Julie Hebner as a probationary full time 12-month Account Clerk at an annual salary of \$34,000.00, effective January 11, 2021. The probationary period for civil service

J. Knoop Contract
Approved
12/03/2020 –
6/30/2023

S. Klubek Unpaid
Child Leave,
12/1/20 – 6/30/21
Approved

M. Rozewicz
Unpaid Leave
Approved

Substitute
Cleaners
Approved

Substitutes
Approved

D. Egan, Permanent
Bus Driver Position
Effective 5/12/20
Approved

L. Marcinelli Tenure
Approved

V. Zeller, Retirement
Resignation,
Effective 3/19/2021
Approved

R. Elersic-Henry
Resignation
Effective 12/14/20
Approved

J. Hebner
Appointment,
Account Clerk
Effective 1/41/21
Approved



purposes will be 6 months beginning January 11, 2021 through July 10, 2021.

J. Hebner
Account Clerk
Treasurer
Approved

- 15) Approve the Superintendent entering into a contract with Julie Hebner, Account Clerk effective January 11, 2021 – June 30, 2024.

C. Bowker, Clerk II
Stipend, Effective
1/8/21
Approved

- 16) Appoint Christine Bowker as Clerk II for the 2020-2021 school year, effective January 8, 2021. The stipend will be prorated \$4000.00.

- 17) Remove Mary Ann Parisi-Wills from the following appointments effective February 2, 2021.

M. Parisi-Wills
Remove
Deputy District
Treasurer, Approved

Deputy District Treasurer- prorated stipend of \$1000.00.
Petty Cash Controller

- 18) Appoint Julie Hebner to the following appointments effective February 3, 2021:

J. Hebner, Appointment
Deputy District
Treasurer
Approved

Deputy District Treasurer-prorated stipend of \$2000.00.
Petty Cash Controller

D. Other

IEP
Recommendations
Approved

- 1) Approve the following IEP Recommendations
#6657,6592,6428,6619,1371,6590, 6771,7098,6821,6808,6806,1532,6713

Special Board
Meeting, BOCES
Approved

- 2) Establish a Special Board of Education Meeting on April 20, 2021 at 5:30pm to vote on the E2CCB BOCES Budget and Election.

- 3) The following Policies (1st reading) were reviewed by the Policy Committee and are being recommended to the Board of Education for approval on February 7, 2021. Policy #'s

1ST Reading
Policy's #3520,
#5670

#3520 Extraordinary Circumstances
#5670 Records Management

Preliminary Smart
School Bond Act
Investment Plan
Approved

- 4) Approve the Preliminary Smart School Bond Act Investment Plan

- 5) Approve the Superintendent entering into an agreement with Pitney Bowes, Postage Meter Renewal effective March 30, 2021 – March 30, 2026.

Pitney Bowes,
Postage Meter
Renewal, Effective
3/30/21-3/30/26
Approved

- 6) Surplus the following item:

1-2013 Microbird Mini Bus (#128) 110,000 mileage

Surplus
Microbird Mini
Bus #128
Approved



Donation Accepted

7) Accept the following donation:

Northern Chautauqua Community Foundation \$1020.00 Mifi Units for FCS Students

Proposed Executive Session

Adjournment Correspondence/Information

Merv Fry made the motion, seconded by David Caccamise to adjourn the meeting at 6:41 pm.

All voted yes.

BOCES—Annual Meeting & Component Vote Dates

Kristin Irwin
District Clerk







